



Call for quotations for an External Evaluator for the project: “Improving the protection from, monitoring of, reporting on, prevention of, and accountability for corporate human rights harm in Tanzania” financed by European Instrument for Democracy and Human Rights.

Terms of Reference

At the end of 2017, IPIS received a grant from the European Instrument for Democracy and Human Rights to fund a project to improve the monitoring, research and dialogue on business and human rights in Tanzania. This 3-year project is executed by the **International Peace Information Service (IPIS)**, the **Tanzanian Commission for Human Rights and Good Governance (CHRAGG)** and **Business and Human Rights Tanzania (BHRT)**. The project will be followed up in-country by the European Union Delegation in Dar es Salaam. The project includes a component of external monitoring & evaluation. IPIS hereby calls for quotations to select an External Evaluator to take on this task.

General objectives of the project

The overarching objective of this 3-year project (January 2018 – December 2020) is to build local and national capacities for improved reporting, fact-finding, monitoring and follow-up of corporate human rights harm in order to enhance protection, prevention, accountability and remedy.

The partners will work towards this overall objective through three main interconnected activities. Firstly, IPIS, CHRAGG and BHRT will work to improve the reporting, fact-finding and follow-up of corporate human rights harm, with particular attention to the protection of vulnerable groups. Secondly, the three organizations will contribute to filling existing data gaps regarding the scope, scale and nature of the corporate impact on human rights through research, mapping and the publication of periodical briefings. Finally, in order to tear down walls and build mutual understanding between the different target groups, multi-stakeholder dialogues form a key project component.

IPIS internal Monitoring & Evaluation framework and roles

The project will be executed along the standard procedure of an IPIS research project, following the principles of results-based management.

- The Project Team will be operationally guided by a **project coordinator** who reports periodically to the director. The coordinator is responsible for the reporting to the project funder.
- The research process, the project management (milestones) and the organisation of internal and external evaluations are followed by the **coordinating editor** who escalates problems and risks to the **director**.
- The director validates payments against the contracts with partners and external consultants, and payments aligned with the project budget, executed by the **office manager**, who has to follow the established budget. The director reports to the **Board**, who follows up on reported risks and risk mitigation.

Role of the External Evaluator

The project will be monitored and periodically evaluated by an **External Evaluator**, who will develop a methodology to measure the output, outcomes, and impact of the project and will report independently to the funder. The project provides for a mid term evaluation and final external evaluation. The progress and the quality of the deliverables of the project, indicated in a logical framework, will be controlled while the project is being executed, with an intermediate evaluation to be established at a specific moment, defined together with the evaluator.

Budget

A budget of 10.000 EUR is foreseen for this evaluation. This budget covers the external screening of the progress and quality of the project while it is being executed (intermediary evaluations) at specific waypoints that are to be agreed with the donor. This budget also includes space for the evaluator to execute a control visit in the field to consult the target groups and final beneficiaries, with particular attention for remote communities and vulnerable groups, and taking into account the dimension on gender.

Call for quotations

We kindly invite you to send your quotation with proposed budget and calendar for the assignment to **Lotte Hoex**, Project Coordinator, lotte.hoex@ipisresearch.be, before the 21st of May, 2018, 17.00 Brussels Time. Quotations of three evaluators will be compared according to financial management regulations.

Kind regards,



Filip Reyniers
IPIS Director

Date of issue: 25 April 2018